

1. Scheme of Evaluation

1.1 The maximum marks allotted for all papers shall consist of marks for end – session examination (both theory and practical as applicable) and internal assessment. Each theory paper will carry 150 marks, out of which 50 marks will be reserved for internal assessment. Scheme of evaluation is provided in Annexure- I.

1.2 Student's performance shall be evaluated through continuous assessment in the form of test, assignment, practical, seminar, workshop viva-voce class participation, industrial visit, field work, conduct and discipline. Weightage given to each of these factors for internal assessment shall be as follows:

a) Mid – Term test	-	20 marks
b) Presentation/Assignment/workshop Seminar/ Quiz etc	-	10 marks
c) Industrial visit/ field work/ Extra Curricular activities etc	-	10 marks
d) Attendance/class participation/ Conduct/ discipline	-	<u>10 marks</u>
Total	-	<u>50 marks</u>

1.3 Any student who fails to participate in classes, term paper, test, practical etc. may be debarred from appearing in the examination and no internal assessment marks will be provided. His internal assessment marks will be given when he attends regular classes in the next appropriate session. No special classes shall be conducted for him.

1.4 The remaining 100 marks in each theory paper shall be awarded on the basis of a written end session examination of three hours duration at the end of each semester.

1.5 Every candidate shall have to undergo summer training for six to eight weeks duration in a reputed business/ industrial organization at the end of fourth and eighth semester. Upon completion of the training, each

student will be required to submit three copies of the detailed report alongwith a softcopy of the same to the Department within four weeks of the completion of training.

1.6 In the beginning of the seventh semester, every student will have to select two areas of specialization from the list of specializations offered by the department which shall remain same till the completion of the programme. In no circumstances, any students shall be allowed to change his areas of chosen specialization after wards.

1.7 At end of ninth semester each students shall prepare a project from his area of specialization and shall submit the report to the Department in triplicate alongwith a soft copy of the same.

2. Examination and Promotional Rules

2.1 Those students who have successfully completed the session's requirement will be eligible for appearing in the examination at the end of each session in theory, practical and Viva-Voce.

2.2 The minimum percentage of marks to pass the examination in each semester shall be 45% in each paper, 50% in project / training report and viva-voce, and 50% in aggregate total of the semester.

2.3 Students passing in all papers in a particular semester / year shall be promoted to the next semester/ year.

2.4 A student not satisfying the requisite conditions for passing and secures back paper, he shall become eligible for provisional promotion in the next semester / year as per the following scheme.

For promotion to the next semester	Maximum number of carry over paper of previous semester									
	Semester	I	II	III	IV	V	VI	VII	VIII	IX
II	2	-	-	-	-	-	-	-	-	-
III	1	2	-	-	-	-	-	-	-	-
IV	-	1	2	-	-	-	-	-	-	-

V	-	-	1	2	-	-	-	-	-
VI	-	-	-	1	2	-	-	-	-
VII	-	-	-	-	1	2	-	-	-
VIII	-	-	-	-	-	1	2	-	-
IX	-	-	-	-	-	-	-	1	2
X	-	-	-	-	-	-	-	-	2

2.5 A Student who fails in the examinations may be allowed to seek readmission as a regular student in the next immediate academic year or may appear in the examination as an ex-student.

2.6 The back paper shall be allowed to the student only when he secures at least 30% marks in theory paper. In case a student secures less than 30% marks in any theory paper, he shall be declared as failed.

Provided that internal assessment marks of back papers shall not be changed for a promoted candidate or an ex-student. However, if a failed candidate seeks readmission then candidate's internal marks shall be awarded again.

2.7 If any student secures less than 50% marks in aggregate in any semester / year, he shall be promoted to the next semester/ year subject to back in aggregate. In order to pass in the aggregate, he may reappear in any or all of those papers subject to a maximum of three papers of that semester in which he has secured less than 50% marks.

2.8 No back paper facility shall be available in viva-voce examination. Students who fail in viva-voce examination shall have to reappear in all the papers in subsequent academic session.

2.9 Summer training report shall be evaluated out of a total of 150 marks. Written report shall be evaluated out of 80 marks and viva-voce shall be of 70 marks.

If the candidate secures less than 50 percent marks (written report & viva-voce combined), he shall be required to undergo the training afresh and evaluation of it would be the same manner as stated above.

2.10 The final semester project report will carry 150 marks. In addition to this, there shall be a viva-voce examination on the project report which shall carry 150 marks.

If a candidate secures less than 50 percent marks (written report & Viva-Voce combined), he shall be required to do this exercise denovo and evaluation of it would be in the same manner as stated above.

2.11 If a candidate have already received minimum pass marks in the training / project report or viva-voce examinations, he shall not be allowed to reappear in them for improvement in the aggregate marks.

2.12 Evaluation of project/ training report, conduct of viva-voce and practical examinations shall be done jointly by internal and external examiners.

2.13 Successful candidates who complete the five years of the course shall be awarded division on the basis of the combined result of the five years as follows

First division with Distinction	75% or more (provided all the examinations are passed in first attempt without backpaper)
First Division	60% or more but less than 75% marks in aggregate
Second Division	55% or more but less than 60% marks in aggregate

2.14 On the basis of the result of the third year of the programme, all such students who secure less than 60% marks in aggregate shall not be promoted to the fourth year of the programme not with standing any thing otherwise contained in the provision of these ordinances.

However, such candidates shall be given a BBA degree passed in second division provided these candidates are successful otherwise.

2.15 No student shall be allowed to appear in the University's improvement examinations except as provided in these ordinances.

2.16 Scrutiny of the marks shall be allowed as per the rules of the University. However, no grace marks will be awarded to a student in any condition.